

**RESOLUTION NO. 2019-01**

A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF BROKEN BOW, BROKEN BOW PUBLIC WORKS AUTHORITY, AND KULLI CHITO ENVIRONMENTAL AUTHORITY FOR BROKEN BOW SERVICES.

WHEREAS, the City Council of the City of Broken Bow and the Trustees for the Broken Bow Public Works Authority, and the Trustees for the Kulli Chito Environmental Authority have reviewed various fees charged for inspections, utility services, zoning, and other services provided by Broken Bow as set forth on the Exhibit A attached hereto; and,

WHEREAS, the cost charged for various fees are in need of adjustment to ensure the City of Broken Bow, Broken Bow Public Works Authority, and Kulli Chito Environmental Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Broken Bow, Oklahoma, and the Trustees for the Broken Bow Public Works Authority, and the Trustees for the Kulli Chito Environmental Authority that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Broken Bow, Broken Bow Public Works Authority, and Kulli Chito Environmental Authority for the specific services enumerated.

BE IT FURTHER resolved that the City Manager is authorized to charge any additional fees, as needed, to ensure Broken Bow will recover its expenses for services.

PASSED AND APPROVED by the Broken Bow City Council, the Broken Bow Public Works Authority, Kulli Chito Environmental Authority on this 16th day of April, 2019, which will become effective July 1, 2019.

s/Jerry Don Smith  
Mayor/ Vice Mayor

s/Jeff Pratt  
PWA Chairman

s/Larry Bachman  
Kulli Chito Chairman

ATTEST:

ATTEST:

s/Amanda Williamson  
Amanda Williamson City Clerk/Kulli Chito Secretary

s/Regina Sharrock  
Regina Sharrock, PWA Secretary

**EXHIBIT A**  
**FEES AND OTHER CHARGES**  
**FEE SCHEDULE**

Section	Description	Amount (in dollars)
<b>Administration</b>		
	Public records requests	
	Photocopy costs, per page	0.25
	Certified Photocopy costs, per page	1.00
	Returned check fee	30.00
	Fingerprint fee	25.00
	Deferment fee plus the amount of ticket	40.00
	Property abatement fee	Actual costs
	Property condemnation fee	Actual costs
	Convenience fee	
	Pay by phone/online	2.00
	Asbestos inspection fee (per structure)	Actual cost of materials and shipping plus 25.00
	Broken Bow Community Building	
	Rental fee ( per 4 hours)	100.00
	Rental fee for Reunions ( all day rental)	175.00
	Deposit	250.00
<b>Airport</b>		
	Land use fee – annually (Hanger built & insured by user) (only use - airplane storage)	0.12 per Square Foot
	Hanger rental – annually (City owned) (only use - airplane storage)	1,500.00
<b>Amusements and Entertainment</b>		
	Bingo license—annually	
	Family amusement center license	
	Base fee—annually	75.00
	Additional for each pool or billiard table	15.00
	Additional for each card table	5.00
	Additional for each coin-operated amusement device	15.00
	Park	
	Baseball/Softball Field	
	Field Deposit (Refundable upon satisfactory inspection)	500.00
	Tournament Use Fee (first field) (up to 2 days)	250.00
	Tournament Use Fee (each additional field)(up to 2 days)	100.00
	Broken Bow Youth Complex Tournament Fee (to to 2 days)	500.00
	Broken bow Youth Complex Tournament Deposit	500.00
	Broken Bow Youth Complex – Youth League use fee (Regular Season only)	1500.00
	Broken Bow Youth Complex - Admission fee (Over the age of 18)	1.00
	Broken Bow Youth Complex- wrist band passes for baseball season	12.00
<b>Animal Control</b>		
	Impound fees and costs	
	Impound fee	30.00
	Publication of notice, Animal care, including veterinary	Actual Cost
	Pet Adoption fees	25.00
	Sterilization deposit	25.00
	License fees	

Section	Description	Amount (in dollars)
	Dangerous animals--additional license surcharge	10.00
	Kennels, catteries, and pet shops—annually	75.00
<b>Billboards</b>		
	Advertising Space – Annually per space (due July 1)	120.00
<b>Buildings and Building Regulations</b>		
	Building	
	Residential Permit fee	
	\$500-\$2,499	10.00
	\$2,500-\$9,999	10.00
	\$10,000-\$19,999	20.00
	\$20,000-\$29,999	30.00
	\$30,000-\$39,999	40.00
	\$40,000-\$49,999	50.00
	\$50,000-\$59,999	60.00
	\$60,000-\$69,999	70.00
	\$70,000-\$79,999	80.00
	\$80,000-\$89,999	90.00
	\$90,000-\$99,999	100.00
	\$100,000 and above	add above totals
	Commercial Permit fee	1.5 times the rate of the above residential rate
	Residential Building Inspection fee	
	\$500-\$2,499	25.00
	\$2,500-\$9,999	50.00
	\$10,000-\$19,999	75.00
	\$20,000-\$29,999	85.00
	\$30,000-\$39,999	95.00
	\$40,000-\$49,999	100.00
	\$50,000-\$59,999	110.00
	\$60,000-\$69,999	120.00
	\$70,000-\$79,999	130.00
	\$80,000-\$89,999	140.00
	\$90,000-\$99,999	150.00
	\$100,000 and above	add above totals
	Commercial Inspection fee	1.5 times the rate of the above residential rate
	Electrical Inspection fee	
	\$500-\$2,499	15.00
	\$2,500-\$9,999	20.00
	\$10,000-\$19,999	25.00
	\$20,000-\$29,999	25.00
	\$30,000-\$39,999	35.00
	\$40,000-\$49,999	35.00
	\$50,000-\$59,999	35.00
	\$60,000-\$69,999	50.00
	\$70,000-\$79,999	50.00
	\$80,000-\$89,999	50.00
	\$90,000-\$99,999	50.00

Section	Description	Amount (in dollars)
	\$100,000 and above	add above totals
	Commercial Inspection fee	1.5 times the rate of the above residential rate
	Plumbing or Mechanical Inspection fee	
	\$500-\$2,499	15.00
	\$2,500-\$9,999	20.00
	\$10,000-\$19,999	25.00
	\$20,000-\$29,999	25.00
	\$30,000-\$39,999	30.00
	\$40,000-\$49,999	30.00
	\$50,000-\$59,999	30.00
	\$60,000-\$69,999	40.00
	\$70,000-\$79,999	40.00
	\$80,000-\$89,999	40.00
	\$90,000-\$99,999	40.00
	\$100,000 and above	add above totals
	Commercial Inspection fee	1.5 times the rate of the above residential rate
	Contractor License – annually	
	Electrical	75.00
	Plumbing	75.00
	Mechanical	75.00
	Journeyman	25.00
	Apprentice	15.00
	Meter Loop Inspection fee	25.00
	Commercial Fire Inspection fee	25.00
<b>Business Regulation and Taxation</b>		
	Business license tax	
	License tax--annually (July 1--June 30)	75.00
	Late payment penalty (after July 30)	10.00
	Original license issuance after June 30—prorated	
	Per month or fraction thereof from date of issue through the following June 30	6.25
	Minimum prorated fee	15.00
	Issuance of duplicate license	10.00
	Minor Home Based Business License annually	50.00
	Major Home Based Business License annually	75.00
<b>Cemetery</b>		
	Burial plot	150.00
	Grave opening & closing fee	
	Weekday	175.00
	Weekend/Holiday	250.00
<b>Fire Prevention and Protection</b>		
	Outside City Limits	
	Fire calls outside city limits Residential rate	400.00 Per Truck
	Fire call outside city limits commercial rate	800.00 per Truck
	Rescue	
	Automobile	250.00

Section	Description	Amount (in dollars)
	Semi-trucks	500.00
	Canoe Outfitter River Calls Water Related search and Rescue	250.00 per truck
<b>Landfill</b>		
	Tipping fee (per ton)	28.50
<b>Peddlers and Solicitors</b>		
	Peddler, including itinerant vendor, or solicitor license except outdoor sellers	
	Administrative fee	50.00
	License fee--for two day period	500.00
	Residential sales (Yard Sales)	
	Three day period (once per quarter)	5.00 per day
	Farmer's market permit—annually	5.00
<b>Public Nuisance</b>		
	Cleaning and Mowing (per hour, per worker)	50.00
<b>Sanitation</b>		
	Residential (twice a week)	
	Inside City Limits	11.00
	Outside City Limits (must border the City limit boundary)	22.00
	Commercial	
	Inside City Limits	
	1 Can (Twice Weekly)	26.00
	Each additional dumpster (Twice Weekly)	20.00
	3 days per week 1.5 times regular rate	
	4 days per week 2 times regular rate	
	5 days per week 2.5 times regular rate	
	Outside City Limits	
	1 Can (Twice Weekly)	52.00
	Each additional dumpster (Twice Weekly)	40.00
	3 days per week 1.5 times regular rate	
	4 days per week 2 times regular rate	
	5 days per week 2.5 times regular rate	
	8 yard open top (Twice Weekly)	85.00
	Each additional container (Twice Weekly)	66.00
	All downtown commercial pickups (3 times a week)	30.00
	Contracted Residential Garbage Service	107.00 Per ton
	Roll-Off	
	20 yard per dump (4 ton weight limit)	240.00
	20 yard deposit	240.00
	30 yard per dump (7 ton weight limit)	365.00
	30 yard deposit	365.00
	Overweight fee (per ton)	50.00
	Over 14 day non dump fee	10.00 per day
	Out of town drop off fee	50.00
	Brush Removal	
	Per Pick-up load	10.00
	Per Dump Truck load	60.00
	Bulk Item Removal	
	Couch, chair, etc...per item	5.00

Section	Description	Amount (in dollars)
	Compactor Service	52.00 per ton
	Sweeping	42.00 per hour
	Ash Removal	38.00 per ton
<b>Streets, Sidewalks and Other Public Places Permits Fees</b>		
	Moving permit for 240' or less building	25.00
	House moving permit (Outside City Limits)	50.00
	House moving permit (Inside City Limits)	100.00
	Parade permit	50.00
<b>Utilities</b>		
	Water rates	
	Residential and Commercial	
	Customers in city limits:	
	First 1,500 gallons	10.00
	Per 1,000 gallons over first 1,500	2.09
	Per 2,501 4,500 gallons	2.14
	Per 4,501 – 6,500 gallons	2.19
	Everything over 6,501 gallons	2.24
	Customers outside city limits:	
	First 1,500 gallons	18.00
	Per 1,000 gallons over first 1,500	3.41
	Per 2,501 -4,500 gallons	3.46
	Per 4,501 – 6,500 gallons	3.51
	Everything over 6,501 gallons	3.57
	Wholesale--for municipalities and rural water districts--per 1,000 gallons	2.24
	Industrial in city limits --for all other commercial customers--per 1,000 gallons	2.24
	Industrial outside city limits--for all other commercial customers--per 1,000 gallons	2.24
	Sewer rates--residential and commercial	
	Customers in city limits:	
	First 1,500 gallons of water usage	14.50
	Per 1,501-2,500 gallons	2.96
	Per 2,501 4,500 gallons	3.26
	Per 4,501 – 6,500 gallons	3.57
	Everything over 6,501 gallons	4.08
	Customers outside city limits:	
	First 1,500 gallons of water usage	16.50
	Per 1,000 gallons of water usage over first 1,500	3.37
	Sewer Rates--Industrial	
	Customers in city limits:	
	First 1,500 gallons of water usage	14.50
	Per 1,501-2,500 gallons of water usage	3.02
	Per 2501-4500 gallons of water usage	3.32
	Per 4501-6500 gallons of water usage	3.63
	Over 6500 gallons of water usage	4.14

Section	Description	Amount (in dollars)
	Customers with wastewater holding facilities First 1,500 gallons of wastewater discharge	14.50
	Customers with wastewater holding facilities Per 1,000 gallons of wastewater discharged over first 1,500	3.02
	Flat rate fee	173.50
	Flat Rate Residential (Water Well Users)	7.55
	Customers outside city limits:	
	First 1,500 gallons of water usage	16.50
	Per 1,000 gallons of water usage over first 1,500	3.43
	Customers with wastewater holding facilities First 1,500 gallons of wastewater discharge	16.50
	Customers with wastewater holding facilities Per 1,000 gallons of wastewater discharged over first 1,500	3.43
	Surcharges for Industrial Wastewater	
	Surcharge for BOD (Biochemical Oxygen Demand)	0.90 per lb
	Surcharge for TSS (Total Suspended Solids)	0.70 per lb
	Surcharge for Nitrogen, ammonia	0.55 per lb
	Surcharge for Copper	0.55 per lb
	Surcharge for Zinc	0.55 per lb
	Sewer, Miscellaneous fees	
	Pumper truck – per load (Only dumpsite at sewer plant) 0 – 1,000 Gallons	30.00
	Pumper truck – per load (Only dumpsite at sewer plant) 1,001 – 2,000 Gallons	55.00
	Deposits	
	Residential Water/Sewer and Garbage	100.00
	Residential Garbage (only)	25.00
	¾" meter (Water)	100.00
	1" meter (Water)	125.00
	2" meter (Water)	200.00
	Meter larger than 2" (Water)	300.00
	Tapping Fees (Water or Sewer)	
	¾" tap (Water)	375.00
	1" tap (Water)	450.00
	2" tap (Water)	1400.00
	Tap larger than 2" (Water)	Cost of materials plus 10%
	4" tap (Sewer)	225.00
	6" tap (Sewer)	350.00
	Miscellaneous Fees	
	Penalty if not paid by the 10 <sup>th</sup> (10% of the balance)	10%
	Transfer fee	25.00
	Clean up fee (two week period)	25.00
	Administrative fee cutoff/reconnection fee	40.00
	Tampering with meter fee	100.00
	Late fee	10% of bill
	Connection fee (fee for contractor connecting to Sewer line)	300.00
	Trip Fee (Second call for PWA service)	15.00

Section	Description		Amount (in dollars)
		5000 gallons pond fill ( up to 5 miles radius)	100.00
		5000 gallons pond fill ( 5 to 10 miles radius)	200.00
<b>Vehicles for Hire</b>			
	Taxicab licensing and inspection		
		Administrative fee	50.00
		License fee—annually	75.00
		Decal fee--per decal	
		Inspection fee--per inspection	
		License or decal replacement fee—each	10.00
	Taxicab driver permits		
		Administrative fee	50.00
		Permit fee—annually	75.00
		Permit replacement fee—each	10.00
<b>Zoning and Home Based Business Fees</b>			
	Home Based Business Application Fee		50.00
	Zoning/Rezoning Application fee		200.00 plus certified mailing cost and advertising fee
	Board of Adjustment Application fee		200.00 plus certified mailing cost and advertising fee
	Subdivision Application fee		200.00 plus certified mailing cost and advertising fee