



City of Broken Bow
Public Works Authority
Kulli Chito Environmental Authority



Welcome to Broken Bow!

We are so glad you have chosen our town here in Southeastern Oklahoma to open your business. Attached are several documents that will help to expedite your opening process. There is also a list of contact for several city departments from which you may require assistance. If you have any questions regarding any of the attached documents, please contact City Hall at 580-584-2282 and we will be happy to guide you. Thank you so much and welcome again!

Attachments:

Contact List

Business License Application and Checklist

Water, Sewer and Garbage Application and Security Paperwork

Building Permit Application and Commercial Submittal Checklist

City of Broken Bow Fee Schedule



210 N. Broadway Street • Broken Bow, OK 74728
Phone: (580) 584-3407 • (580) 584-2282 • (580) 584-2885 • Fax: (580) 584-8898
TDD 800-722-0353 • TTY 800-522-8506/voice or 711 • Web: www.cityofbrokenbow.com

The City of Broken Bow is an Equal Opportunity Provider and Employer.

In accordance with Federal law and the U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S. W. Washington, D. C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)



City of Broken Bow
Public Works Authority
Kulli Chito Environmental Authority



List of Contacts

For Business Application, Zoning and General Questions:

City Clerk- Amanda Eccles 580-584-2282

Code Enforcement Officer- Ed Miller 580-584-5531

For Water and Wastewater Questions:

Public Works Director- James Denison 580-584-3407

For Questions Regarding Garbage Services

Street Commissioner: Ed Richards 580-584-6996

For Building Permits and Inspection

Building Inspector-Lead Cody Gilbert 580-584-3400

Asst: Michael Schoolcraft or 580-306-3716

Asst: Lee Herring



210 N. Broadway Street • Broken Bow, OK 74728

Phone: (580) 584-3407 • (580) 584-2282 • (580) 584-2885 • Fax: (580) 584-6898

TDD 800-722-0353 • TTY 800-522-8506/voice or 711 • Web: www.cityofbrokenbow.com

The City of Broken Bow is an Equal Opportunity Provider and Employer.

In accordance with Federal law and the U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S. W. Washington, D. C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)



City of Broken Bow
Public Works Authority
Kulli Chito Environmental Authority



City of Broken Bow Business License Application

Please have the following items when applying for your business license.

_____ Completed business license application

_____ Copy of the businesses Oklahoma Sales Tax permit, when applicable

_____ Copy of liquor license, when applicable

_____ Payment for business license in the amount of \$75.00 or your quoted prorated amount.

You must provide your federal identification number at the time of license application. In addition, if you will be providing a food service, you will need to contact the McCurtain County Health Department for specifications.



210 N. Broadway Street • Broken Bow, OK 74728
Phone: (580) 584-3407 • (580) 584-2282 • (580) 584-2885 • Fax: (580) 584-6898
TDD 800-722-0353 • TTY 800-522-8506/voice or 711 • Web: www.cityofbrokenbow.com
The City of Broken Bow is an Equal Opportunity Provider and Employer.

In accordance with Federal law and the U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S. W. Washington, D. C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

CITY OF BROKEN BOW
BUSINESS LICENSE APPLICATION
 210 N. Broadway, Broken Bow, OK 74728 Phone (580) 584-2282 or (580) 584-2885

INSTRUCTIONS: Please complete application (print or type only). Do not write in shaded areas. Licensing period runs from July 1 to June 30 of each year. Business license must be renewed annually. Return application along with required documents and a check for the required fee made payable to the City of Broken Bow.

1 Business Type: 3 Primary Function of Business:		2 Business Start Date (at this location): 4 Is this a new business? Yes <input type="checkbox"/> No <input type="checkbox"/> Is this a new location for an existing business? Yes <input type="checkbox"/> No <input type="checkbox"/>		OFFICE USE ONLY SIC # County Parcel No.
5 D.B.A. (Name of Business):		Date of COI Inspection:		
Business Location: City _____ State _____ Zip _____ Mailing Address (if Different from Business Location): Address _____ City _____ State _____ Zip _____		6 Owner/Principal/Corp. Officer: Name _____ E-mail address: _____ Title _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____ Fax No. _____		Inspector: Miller _____ Other _____ CO # _____ (Copy Attached) ZONING DISTRICT: _____
7 Business Ownership Status: Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other: _____		8 Emergency Contact Information: (Required for fire and police protection) Name _____ Telephone No. _____ 10 Federal Employer's ID #: _____ OR Social Security #: _____		
9 Applicant Contact Information: Business Phone No. _____ 11 Is this an out-of-town contractor? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, in what city is the business located? _____ 13 Is this a home occupation? Yes <input type="checkbox"/> No <input type="checkbox"/>		12 Is your business: Door-to-door solicitation? Yes <input type="checkbox"/> No <input type="checkbox"/> Temporary location (in a tent, stand, or structure): Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, itinerant Vendor license must be issued: _____ Mechanical, Electrical, or Plumbing Contractor? Yes <input type="checkbox"/> No <input type="checkbox"/> Registration of State Licenses Required for Contractor and Journeyman with annual renewal on birthday of each year: _____		Application Approved By: _____ Application Approved By: _____ Application Approved By: _____
14 Does your business involve the sale, transport, or manufacture of food or beverage? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, has State Health Dept. approval been granted? (580-286-6628) _____ 15 Does your business involve the sale of beer, on or off premises? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Beer Licenses No. (copy attached) _____		16 Does your business involve the sale of liquor, on or off premises? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Liquor License No. (copy attached) _____ State Sales Tax Permit Number _____		
17 Does your business include vending machines, video games, pool tables, and other coin-operated amusement devices on premises? Yes <input type="checkbox"/> No <input type="checkbox"/>		18 Does your business involve the sale or rental of tangible personal property (merchandise, goods or products) or the furnishing of specified services (transportation, meals, lodging, parking, etc.)? Yes <input type="checkbox"/> No <input type="checkbox"/>		TOTAL DUE: FEES: \$75.00/year Duplicate: \$10 Itinerant Vendor: \$550.24/yr BEER SALES: \$100.00/yr LIQUOR SALES: \$100.00/yr STATE SALES TAX: \$100.00/yr CONTRACTOR REG: \$100.00/yr OTHER: _____
If yes, a Family Amusement License may also be required. I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial, cancellation, suspension, or revocation of the business license and/or certificate of occupancy.		Signature of Owner or Authorized Agent _____ Title _____ Date _____		

BROKEN BOW PUBLIC WORKS AUTHORITY

Utility Account Application

PLEASE PRINT

ACCOUNT # _____ DEPOSIT # _____ DATE _____
NAME OF _____ SS # or _____
RESPONSIBLE PARTY _____ FED ID _____
SERVICE ADDRESS _____ DR. LIC. # _____ ST _____
MAILING ADDRESS _____ TELE # _____
OCCUPATION _____ DOB _____
EMPLOYER _____ DEPT. _____ TELE # _____
ADDRESS _____
SPOUSE/CO-OCCUPANT NAME _____ RELATIONSHIP _____
DOB _____ SS # _____ DL # _____
EMPLOYER _____ DEPT. _____ TELE # _____
ADDRESS _____ OTHER INCOME IF NOT EMPLOYED _____
PREVIOUS ADDRESS _____ CITY _____ ST _____
PERSONAL REFERENCE _____ RELATIONSHIP _____
ADDRESS _____ TELE # _____
HAVE YOU EVER HAD SERVICE WITH THE CITY OF BROKEN BOW? YES _____ NO _____ WHEN _____
AT WHAT ADDRESS? _____

The undersigned agrees to pay the established rates set forth by the City of Broken Bow Public Works Authority and agrees to regulations governing said service. This application becomes a contract upon the establishment of service.

APPLICANT: _____ AUTHORIZED AGENT: _____
Signature Signature

NAME OF PROPERTY OWNER: _____
Address Tele #

Disclosure of you Social Security number is voluntary. Under Act. 10 Sec. 17, Oklahoma constitution, this city is required to collect all fees and charges for utility services provided to its customers.

- *** Accounts are due and payable by the 10th of each month, accounts paid by this date will avoid a 10% penalty.
- *** Unpaid accounts that have not made approved arrangements to pay will be disconnected on the 20th day of the month, excluding Fridays and weekends.
- *** If your service is disconnected for non-payment you will be charged a \$40.00 administrative fee.
- *** The returned check charge is \$30.00.
- *** Your bill will contain the following information: water consumption and amount, garbage service amount (where service is available), sewer service amount (where service is available).
- *** The Residential Water and Garbage deposit is \$100.00, Garbage (only) \$25.00.
- *** Transfer fee \$25.00.
- *** Tampering with meter fee \$100.00.
- *** We offer account drafting for payments, if you would like to use this service please fill out the authorization and we will be glad to assist you.
- *** For information on your account please call (580) 584-3407, for garbage pickup schedules or information please call (580) 584-6996.

City of Broken Bow
Public Works Authority

INFORMATION FOR GOVERNMENT MONITORING PURPOSES

The following information is requested by the Federal Government for loan and grant programs in order to monitor borrower/grantee compliance with Civil Rights Act of 1964, Uniform Federal Accessibility Standard (UFAS) and the Americans with Disabilities Act (ADA). You are not required to furnish this information, but are encouraged to do so. The law provides that an entity or lender may not discriminate on the basis of this information, nor on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations this entity is required to note race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check below.

APPLICANT

_____ I do not wish to furnish this information.

Race/National Origin:
(Select one or more)

_____ American Indian or Alaska Native
_____ Asian
_____ Native Hawaiian or other Pacific Islander
_____ Black or African American
_____ Hispanic or Latino
_____ White
_____ Other (specify) _____

Sex: _____ Female _____ Male

CO-APPLICANT

_____ I do not wish to furnish this information.

Race/National Origin:
(Select one or more)

_____ American Indian or Alaska Native
_____ Asian
_____ Native Hawaiian or other Pacific Islander
_____ Black or African American
_____ Hispanic or Latino
_____ White
_____ Other (specify) _____

Sex: _____ Female _____ Male

TO BE COMPLETED BY INTERVIEWER:

This application was taken by: _____ face to face interview _____ by telephone _____ by mail

Applicant's Name: (print or type) _____

Co-Applicant's Name: (print or type) _____

Interviewer's Name: (print or type) _____

Interviewer's Signature: _____

DATE: _____

BROKEN BOW PUBLIC WORKS AUTHORITY

210 N. Broadway
Broken Bow, Oklahoma 74728

Due to recent changes in state and federal law, we, as a utility provider, are required to take steps to insure your personal information is secure. The form **must** be returned by the account holder, and will not be accepted through the mail. If you have any questions, please contact Sandy Meek at 584-3407. Thank you for your cooperation.

Name: _____

Address: _____

Service Address: _____

Phone Number: _____

SSN#: _____

Security Question: _____

Answer: _____

Additional Authorized Users: _____

Signature of account holder _____

If you do not complete this form, you will not longer be able to gain access to account information over the phone.



11 N Main
Broken Bow OK 74728
Phone (580)584-3400
Fax (580)584-9499

Building Permit Application

- ☐ Commercial
☐ Demolition
☐ Residential

Project Name :				Application #	
Project Address :					County
Legal Description	Lot #	Block #	Subdivision : <input type="checkbox"/> See attached sheet if metes and bounds or split lots		
Owner Information		Name :			
Address :			City :		State :
E-mail :		Phone #	Fax #		Zip :
Contractor Information		Name :			
Address :			City :		<input type="checkbox"/> State :
E-mail :		Phone #	Fax #		<input type="checkbox"/> Zip :
Applicant Information		Name : Same as Owner Same as Contractor			
Address :			City :		State :
E-mail :		Phone #	Fax #		Zip :
Permit Information	(Please check only one. If more than one applies, list in remarks below.)				
	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Erect <input type="checkbox"/> Add on </div> <div> <input type="checkbox"/> Remodel <input type="checkbox"/> Move on </div> <div> <input type="checkbox"/> Fire Restoration <input type="checkbox"/> Install </div> <div> <input type="checkbox"/> Modular <input type="checkbox"/> Preliminary Review </div> </div>				
Number of Stories	Overall Height	Square Footage	Existing Use of Land/Bldg		Proposed Use of Land/Bldg
Estimated Cost :		Number of Units :	Professional Builder's Certification # (If Applicable) :		

Applicant Remarks (Optional) _____

I hereby certify that the statements in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work under this permit will conform to the attached plans, specifications and drawings and to the Codes and Ordinances of the City of Broken Bow and that all electrical, plumbing, heat & air, fence, sign and driveway construction shall be performed by contractors licensed by the State of Oklahoma (if applicable) and registered and bonded with the City of Broken Bow.

Date _____ **Printed Name** _____ **By** _____



11 N Main
Broken Bow OK 74728
Phone (580)584-3400

Plan Number _____
Reviewed By _____
Date Accepted _____
Date Denied _____

Submittal Requirements Check List

I. Application

1. Complete Building Information (Verify address)
2. Owner/ Contractor Information
3. Legal Description (May attach 3 copies if metes and bounds or split lots)
4. Type of Permit (Erect, remodel, add-on, etc.) (Split fees if multiple type)
5. Specific Proposed and Existing Uses
6. Estimated Cost and Square Feet
7. Height and Stories of Building
8. Contact Persons and Phone/Fax Numbers

II. Plan Requirements (1 complete set required, drawn to scale on a minimum of 18 x 24 inch paper)

1. Floor Plan :
A. Show all existing and proposed walls, door swings and windows and their sizes.
B. Label use of all rooms, show all plumbing fixtures and provide stair details (if applicable)
C. Show accessible features (handicap requirements) including ramps and restrooms.
D. Show seating and/or equipment arrangements if applicable.

* NOTE * Remodel projects which do not include any exterior work or change of use are not required to submit items 2 thru 5 below. A “key plan“, in lieu of a complete site plan, is required if the proposed project is in a multi-tenant building or floor. In some instances, structural plans and/or Seals and Certifications are required if applicable.

2. Site Plan : (North arrow required)
A. Location and dimension, in feet, of all property lines, right-of-way lines, and public and private easements.
B. Location and dimension, in feet, of all structures, drives, parking (including handicap provisions), landscaping, screening and lighting (both existing and proposed).
C. Location of all existing and proposed fire hydrants.
D. Notice of Intent and erosion control plans required. (Prior to issuance of permit)

3. Footing and Foundation Plan.
4. Wall Sections : Show wall section details that include composition of walls and any fire walls or fire rated assemblies and exterior and interior finish materials.
5. Exterior Elevations : Drawings shall be an accurate depiction of the final “look” of the structure.
6. Structural Plans : Structural plans showing the essential building framework and the methods of connection of structural framing members: (Prior to issuance of permit)

7. Applicable Seals and Certifications : (Prior to issuance of permit, if required)

* NOTE * Most assembly use buildings and larger buildings that involve spans of structural members in excess of 30 ft may be required to be designed by an Architect or Engineer licensed in the State.

RESOLUTION NO. 2018-02

A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF BROKEN BOW, BROKEN BOW PUBLIC WORKS AUTHORITY, AND KULLI CHITO ENVIRONMENTAL AUTHORITY FOR BROKEN BOW SERVICES.

WHEREAS, the City Council of the City of Broken Bow and the Trustees for the Broken Bow Public Works Authority, and the Trustees for the Kulli Chito Environmental Authority have reviewed various fees charged for inspections, utility services, zoning, and other services provided by Broken Bow as set forth on the Exhibit A attached hereto; and,

WHEREAS, the cost charged for various fees are in need of adjustment to ensure the City of Broken Bow, Broken Bow Public Works Authority, and Kulli Chito Environmental Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Broken Bow, Oklahoma, and the Trustees for the Broken Bow Public Works Authority, and the Trustees for the Kulli Chito Environmental Authority that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Broken Bow, Broken Bow Public Works Authority, and Kulli Chito Environmental Authority for the specific services enumerated.

BE IT FURTHER resolved that the City Manager is authorized to charge any additional fees, as needed, to ensure Broken Bow will recover its expenses for services.

PASSED AND APPROVED by the Broken Bow City Council, the Broken Bow Public Works Authority, Kulli Chito Environmental Authority on this 15th day of May, 2018, which will become effective July 1, 2018.

Mayor/ Vice Mayor

PWA Chairman

Kulli Chito Chairman

ATTEST:

ATTEST:

Amanda Eccles City Clerk/Kulli Chito Secretary

Regina Sharrock, PWA Secretary

EXHIBIT A
FEES AND OTHER CHARGES
FEE SCHEDULE

Section	Description		Amount (in dollars)
Administration			
	Public records requests		
		Photocopy costs, per page	0.25
		Certified Photocopy costs, per page	1.00
	Returned check fee		30.00
	Fingerprint fee		25.00
	Deferment fee plus the amount of ticket		40.00
	Property abatement fee		Actual costs
	Property condemnation fee		Actual costs
	Convenience fee		
		Pay by phone/online	2.00
	Asbestos inspection fee (per structure)		Actual cost of materials and shipping plus 25.00
	Broken Bow Community Building		
		Rental fee (per 4 hours)	100.00
		Rental fee for Reunions (all day rental)	175.00
		Deposit	250.00
Airport			
	Land use fee – annually (Hanger built & insured by user) (only use - airplane storage)	0.12 per Square Foot	
	Hanger rental – annually (City owned) (only use - airplane storage)	1,500.00	
Amusements and Entertainment			
	Bingo license—annually		
	Family amusement center license		
		Base fee—annually	75.00
		Additional for each pool or billiard table	15.00
		Additional for each card table	5.00
		Additional for each coin-operated amusement device	15.00
	Park		
		Baseball/Softball Field	
		Field Deposit (Refundable upon satisfactory inspection)	500.00
		Tournament Use Fee (first field) (up to 2 days)	250.00
		Tournament Use Fee (each additional field)(up to 2 days)	100.00
		Broken Bow Youth Complex Tournament Fee (to to 2 days)	500.00
		Broken bow Youth Complex Tournament Deposit	500.00
		Broken Bow Youth Complex – Youth League use fee (Regular Season only)	1500.00
		Broken Bow Youth Complex - Admission fee (Over the age of 18)	1.00
	Broken Bow Youth Complex- wrist band passes for baseball season	12.00	
Animal Control			
	Impound fees and costs		
		Impound fee	30.00
		Publication of notice, Animal care, including veterinary	Actual Cost
		Pet Adoption fees	25.00
	Sterilization deposit		25.00
	License fees		

Section	Description		Amount (in dollars)
		Dangerous animals--additional license surcharge	10.00
		Kennels, catteries, and pet shops—annually	75.00
Billboards			
	Advertising Space – Annually per space (due July 1)		120.00
Buildings and Building Regulations			
	Building		
		Residential Permit fee	
		\$500-\$2,499	10.00
		\$2,500-\$9,999	10.00
		\$10,000-\$19,999	20.00
		\$20,000-\$29,999	30.00
		\$30,000-\$39,999	40.00
		\$40,000-\$49,999	50.00
		\$50,000-\$59,999	60.00
		\$60,000-\$69,999	70.00
		\$70,000-\$79,999	80.00
		\$80,000-\$89,999	90.00
		\$90,000-\$99,999	100.00
		\$100,000 and above	add above totals
		Commercial Permit fee	1.5 times the rate of the above residential rate
		Residential Building Inspection fee	
		\$500-\$2,499	25.00
		\$2,500-\$9,999	50.00
		\$10,000-\$19,999	75.00
		\$20,000-\$29,999	85.00
		\$30,000-\$39,999	95.00
		\$40,000-\$49,999	100.00
		\$50,000-\$59,999	110.00
		\$60,000-\$69,999	120.00
		\$70,000-\$79,999	130.00
		\$80,000-\$89,999	140.00
		\$90,000-\$99,999	150.00
		\$100,000 and above	add above totals
		Commercial Inspection fee	1.5 times the rate of the above residential rate
		Electrical Inspection fee	
		\$500-\$2,499	15.00
		\$2,500-\$9,999	20.00
		\$10,000-\$19,999	25.00
		\$20,000-\$29,999	25.00
		\$30,000-\$39,999	35.00
		\$40,000-\$49,999	35.00
		\$50,000-\$59,999	35.00
		\$60,000-\$69,999	50.00
		\$70,000-\$79,999	50.00
		\$80,000-\$89,999	50.00
	\$90,000-\$99,999	50.00	

Section	Description		Amount (in dollars)	
		\$100,000 and above	add above totals	
		Commercial Inspection fee	1.5 times the rate of the above residential rate	
		Plumbing or Mechanical Inspection fee		
		\$500-\$2,499	15.00	
		\$2,500-\$9,999	20.00	
		\$10,000-\$19,999	25.00	
		\$20,000-\$29,999	25.00	
		\$30,000-\$39,999	30.00	
		\$40,000-\$49,999	30.00	
		\$50,000-\$59,999	30.00	
		\$60,000-\$69,999	40.00	
		\$70,000-\$79,999	40.00	
		\$80,000-\$89,999	40.00	
		\$90,000-\$99,999	40.00	
		\$100,000 and above	add above totals	
		Commercial Inspection fee	1.5 times the rate of the above residential rate	
	Contractor License – annually			
		Electrical	75.00	
		Plumbing	75.00	
		Mechanical	75.00	
		Journeyman	25.00	
		Apprentice	15.00	
	Meter Loop Inspection fee		25.00	
	Commercial Fire Inspection fee		25.00	
Business Regulation and Taxation				
	Business license tax			
		License tax--annually (July 1--June 30)	75.00	
		Late payment penalty (after July 30)	10.00	
		Original license issuance after June 30—prorated		
			Per month or fraction thereof from date of issue through the following June 30	6.25
			Minimum prorated fee	15.00
		Issuance of duplicate license		10.00
		Minor Home Based Business License annually		50.00
		Major Home Based Business License annually		75.00
Cemetery				
	Burial plot		150.00	
	Grave opening & closing fee			
		Weekday	175.00	
		Weekend/Holiday	250.00	
Fire Prevention and Protection				
	Outside City Limits			
		Fire calls outside city limits Residential rate	400.00 Per Truck	
		Fire call outside city limits commercial rate	800.00 per Truck	
		Rescue		
		Automobile	250.00	

Section	Description		Amount (In dollars)
		Semi-trucks	500.00
	Canoe Outfitter River Calls	Water Related search and Rescue	250.00 per truck
Landfill			
	Tipping fee (per ton)		26.50
Peddlers and Solicitors			
	Peddler, including itinerant vendor, or solicitor license except outdoor sellers		
		Administrative fee	50.00
		License fee--for two day period	500.00
	Residential sales (Yard Sales)		
		Three day period (once per quarter)	5.00 per day
	Farmer's market permit—annually		5.00
	Public Nuisance		
	Cleaning and Mowing (per hour, per worker)		50.00
Sanitation			
	Residential (twice a week)		
		Inside City Limits	11.00
		Outside City Limits (must border the City limit boundary)	22.00
	Commercial		
		Inside City Limits	
		1 Can (Twice Weekly)	26.00
		Each additional dumpster (Twice Weekly)	20.00
		3 days per week 1.5 times regular rate	
		4 days per week 2 times regular rate	
		5 days per week 2.5 times regular rate	
		Outside City Limits	
		1 Can (Twice Weekly)	52.00
		Each additional dumpster (Twice Weekly)	40.00
		3 days per week 1.5 times regular rate	
		4 days per week 2 times regular rate	
		5 days per week 2.5 times regular rate	
		8 yard open top (Twice Weekly)	85.00
		Each additional container (Twice Weekly)	66.00
		All downtown commercial pickups (3 times a week)	30.00
		Contracted Residential Garbage Service	107.00 Per ton
	Roll-Off		
		20 yard per dump (4 ton weight limit)	240.00
		20 yard deposit	240.00
		30 yard per dump (7 ton weight limit)	365.00
		30 yard deposit	365.00
		Overweight fee (per ton)	50.00
		Over 14 day non dump fee	10.00 per day
		Out of town drop off fee	50.00
	Brush Removal		
		Per Pick-up load	10.00
		Per Dump Truck load	60.00
	Bulk Item Removal		
		Couch, chair, etc...per item	5.00

Section	Description		Amount (in dollars)	
	Compactor Service		52.00 per ton	
	Sweeping		42.00 per hour	
	Ash Removal		38.00 per ton	
Streets, Sidewalks and Other Public Places Permits Fees				
	Moving permit for 240' or less building		25.00	
	House moving permit (Outside City Limits)		50.00	
	House moving permit (Inside City Limits)		100.00	
	Parade permit		50.00	
Utilities				
	Water rates			
		Residential and Commercial		
			Customers in city limits:	
			First 1,500 gallons	10.00
			Per 1,000 gallons over first 1,500	2.09
			Per 2,501 4,500 gallons	2.14
			Per 4,501 – 6,500 gallons	2.19
			Everything over 6,501 gallons	2.24
			Customers outside city limits:	
			First 1,500 gallons	18.00
			Per 1,000 gallons over first 1,500	3.41
			Per 2,501 -4,500 gallons	3.46
		Per 4,501 – 6,500 gallons	3.51	
		Everything over 6,501 gallons	3.57	
		Wholesale--for municipalities and rural water districts--per 1,000 gallons		2.24
		Industrial in city limits --for all other commercial customers--per 1,000 gallons		2.24
	Industrial outside city limits--for all other commercial customers--per 1,000 gallons		2.24	
	Sewer rates--residential and commercial			
		Customers in city limits:		
		First 1,500 gallons of water usage	14.50	
		Per 1,501-2,500 gallons	2.96	
		Per 2,501 4,500 gallons	3.26	
		Per 4,501 – 6,500 gallons	3.57	
		Everything over 6,501 gallons	4.08	
		Customers outside city limits:		
	First 1,500 gallons of water usage	16.50		
	Per 1,000 gallons of water usage over first 1,500		3.37	
	Sewer Rates--Industrial			
		Customers in city limits:		
		First 1,500 gallons of water usage	14.50	
		Per 1,501-2,500 gallons of water usage	2.96	
		Per 2501-4500 gallons of water usage	3.26	
		Per 4501-6500 gallons of water usage	3.57	
		Over 6500 gallons of water usage	4.08	

Section	Description		Amount (in dollars)
		Customers with wastewater holding facilities First 1,500 gallons of wastewater discharge	14.50
		Customers with wastewater holding facilities Per 1,000 gallons of wastewater discharged over first 1,500	2.96
		Flat rate fee	173.50
		Flat Rate Residential (Water Well Users)	7.55
		Customers outside city limits:	
		First 1,500 gallons of water usage	16.50
		Per 1,000 gallons of water usage over first 1,500	3.37
		Customers with wastewater holding facilities First 1,500 gallons of wastewater discharge	16.50
		Customers with wastewater holding facilities Per 1,000 gallons of wastewater discharged over first 1,500	3.37
		Surcharges for Industrial Wastewater	
		Surcharge for BOD (Biochemical Oxygen Demand)	0.90 per lb
		Surcharge for TSS (Total Suspended Solids)	0.70 per lb
		Surcharge for Nitrogen, ammonia	0.55 per lb
		Surcharge for Copper	0.55 per lb
		Surcharge for Zinc	0.55 per lb
		Sewer, Miscellaneous fees	
		Pumper truck – per load (Only dumpsite at sewer plant) 0 – 1,000 Gallons	30.00
		Pumper truck – per load (Only dumpsite at sewer plant) 1,001 – 2,000 Gallons	55.00
	Deposits		
		Residential Water/Sewer and Garbage	100.00
		Residential Garbage (only)	25.00
		¾" meter (Water)	100.00
		1" meter (Water)	125.00
		2" meter (Water)	200.00
		Meter larger than 2" (Water)	300.00
	Tapping Fees (Water or Sewer)		
		¾" tap (Water)	375.00
		1" tap (Water)	450.00
		2" tap (Water)	1400.00
		Tap larger than 2" (Water)	Cost of materials plus 10%
		4" tap (Sewer)	225.00
		6" tap (Sewer)	350.00
	Miscellaneous Fees		
		Penalty if not paid by the 10 th (10% of the balance)	10%
		Transfer fee	25.00
		Clean up fee (two week period)	25.00
		Administrative fee cutoff/reconnection fee	40.00
		Tampering with meter fee	100.00
		Late fee	10% of bill
		Connection fee (fee for contractor connecting to Sewer line)	300.00
		Trip Fee (Second call for PWA service)	15.00

Section	Description		Amount (In dollars)
		5000 gallons pond fill (up to 5 miles radius)	100.00
		5000 gallons pond fill (5 to 10 miles radius)	200.00
Vehicles for Hire			
	Taxicab licensing and inspection		
		Administrative fee	50.00
		License fee—annually	75.00
		Decal fee--per decal	
		Inspection fee--per inspection	
		License or decal replacement fee—each	10.00
	Taxicab driver permits		
		Administrative fee	50.00
		Permit fee—annually	75.00
		Permit replacement fee—each	10.00
Zoning and Home Based Business Fees			
	Home Based Business Application Fee		50.00
	Zoning/Rezoning Application fee		200.00 plus certified mailing cost and advertising fee
	Board of Adjustment Application fee		200.00 plus certified mailing cost and advertising fee
	Subdivision Application fee		200.00 plus certified mailing cost and advertising fee