

The Members of the Broken Bow City Council will meet in a regular meeting on September 17, 2019 at 4:30 p.m. in the City Hall Council Chambers located at 210 N Broadway St.

## **AGENDA**

1. The meeting called to order.
2. Invocation.
3. Roll call.

### **Consent Agenda:**

4. The approval of the minutes from the August 20, 2019 regular meeting.
5. The approval of the minutes from the September 11, 2019 special meeting.
6. The approval of the estimated gross payroll plus expenses for September 2019 in the amount of \$128,861.57 and for the Nutrition Center \$4,843.29.
7. The approval of the claims paid for August 2019 for the General Government in the amount of \$415,578.98, Grant Fund \$31,146.23 Community Improvement Tax Fund \$14,585.41 and for the Nutrition Center \$8,440.90.

### **Regular Agenda:**

8. Administrative Report:
  - Ed Miller reporting on activity of the Broken Bow Office of Code Enforcement.
  - Ryan Martin reporting on activity of the Broken Bow Fire Department.
9. Mayoral Proclamation proclaiming the second Monday in October as Indigenous People's Day in the City of Broken Bow.
10. Presentation by Liz Vaughn with SOS regarding the Domestic Violence Walk on October 12, 2019 at the Broken Bow City Park from 5-8pm.
11. Presentation by Kara Maness with the Kiamichi Family Medical Center.
12. Discussion and possible approval/denial of the application for the specific use permit for medical cannabis dispensary located at 1796 US State Highway 259.
13. Discussion and possible approval of updated Policy & Procedure Manual for the police department.

14. Discussion and possible approval of the final pay request for Crist Engineers to the Oklahoma Department of Transportation for the Valliant Water Line Relocation project in the amount of \$115.00 from the grant fund.
15. Discussion and possible approval of the pay request for Crist Engineers to the Oklahoma Department of Transportation for the Water Line Relocation State Highway 3 project in the amount of \$3,388.50 from the grant fund.
16. Discussion and possible approval of the pay request for Crist Engineers to the Oklahoma Department of Transportation for the Sewer Line Relocation State Highway 3 project in the amount of \$1,013.50 from the grant fund.
17. Discussion and possible approval of the amendment to the contract with Buxton for retail recruitment and visitor insight solutions.
18. Discussion and possible approval to purchase new badges for the police department with Community Improvement Special Tax Funds for an estimated cost of \$2,100.
19. Discussion and possible approval of Pay Request #3 to 76 Construction for the Police Department Façade Project in the amount of \$47,370.
20. Discussion and possible approval of Pay Request #1 to Four Thirteen, Inc. for construction of a 5 T-hanger at the airport in the amount of \$31,725.
21. Discussion and possible approval to set hanger fees for the newly constructed hangers at the airport.
22. Discussion and possible approval to remodel a section of the Broken Bow Community Center for an approximate cost of \$17,400.
23. Discussion and possible approval to hire an attorney to go to the Corporation Commission regarding the opening of South Costilow Street to Highway 3.
24. Discussion and possible approval to accept/award the bid(s) for the construction of the second street parking lot.
25. Discussion and possible approval for the fire department to accept the forestry operations grant in the amount of \$4,641.52.
26. Discussion and possible approval to accept the grant from Wal-Mart to the Fire Department to purchase fire prevention materials.
27. Discussion and possible approval to purchase a new pickup for the code enforcement officer.

28. Discussion and possible approval to pay Hall Estill for professional services related to the Hochatown Annexation in the amount of \$6,903.25.
29. Discussion and possible approval to accept/award the mowing contract.
30. Discussion and/or new business; new business not foreseen at time agenda was posted.
31. Adjournment.

Posted this 13<sup>th</sup> day of September, 2019 at 4:00PM by Amanda Williamson, City Clerk  
Amended this 16<sup>th</sup> day of September, 2019 at 3:30PM by Amanda Williamson, City Clerk