

The Members of the Broken Bow City Council will meet in a regular meeting on December 18, 2018 at 4:30 p.m. in the City Hall Council Chambers located at 210 N Broadway St.

## **AGENDA**

1. The meeting called to order.
2. Invocation.
3. Roll call.

### **Consent Agenda:**

4. The approval of the minutes from the November 13, 2018 regular meeting.
5. The approval of the estimated gross payroll plus expenses for December 2018 in the amount of \$141,815.83 and for the Nutrition Center \$5,886.59.
6. The approval of the claims paid for November 2018 for the General Government in the amount of \$235,253.84, Grant Fund \$31,687.86 Community Improvement Tax Fund \$17,336.01 and for the Nutrition Center \$6,148.36.

### **Regular Agenda:**

7. Administrative Report:
  - Ed Miller reporting on activity of the Broken Bow Code Enforcement Office.
  - James Denison reporting on activity of the Broken Bow Public Works Authority.
8. Presentation of Oklahoma Municipal League 25 Year Service Recognition to Jerry Don Smith.
9. Recognition of the following applications for retirement from the Oklahoma Municipal Retirement Fund:
  - William Moore
  - Albert Erickson
  - Lisa Montgomery
10. Discussion and possible approval to renew with People's Plus for drug testing services for 2019.
11. Discussion and possible approval of Ordinance No. 404, rezoning of the following real property located at Hobson Circle from R1-A to R1-B.

The North 296.29 feet of the South 451 feet of the SE ¼ SW ¼ NE ¼ of Section 19, Township 6 South, Range 25 East of the Indian Base and Meridian.

12. Discussion and possible approval to declare Ordinance No. 404 an emergency and taking effect immediately.
13. Discussion and possible approval of Ordinance No. 405, an ordinance establishing a specific use permit.
14. Discussion and possible approval to declare Ordinance No. 405 an emergency and taking effect immediately.
15. Discussion and possible approval of Resolution 2018-07, a resolution establishing the National Incident Management System as the standard for incident management in Broken Bow.
16. Discussion and possible approval of Resolution 2018-08, a resolution to call for election of council members.
17. Discussion and possible approval to accept the Healthy Incentive Program Grant from the Tobacco Settlement Endowment Trust in the amount of \$36,000.
18. Discussion and possible approval to sign the contract with Crist Engineering for engineering and professional services on the Oklahoma Department of Transportation Highway 3 water and sewer line relocation.
19. Discussion and possible approval of the pay request for Crist Engineers to the Oklahoma Department of Transportation for the Valliant Water Line Relocation project in the amount of \$7,059.70 from the grant fund.
20. Discussion and possible of Pay Request #2 to W Brown Enterprises, Inc for construction on the Oklahoma Department of Transportation Valliant Water Line Relocation project in the amount of \$19,245.
21. Discussion and possible approval of appointment/reappointment of Keith Sanders to serve as Commissioner of the Housing Authority of the City of Broken Bow for a three year term. Expiring July 5, 2021.
22. Discussion and possible approval of appointment/reappointment of Scott Brumley to serve as Commissioner of the Housing Authority of the City of Broken Bow for a three year term. Expiring July 5, 2021.

23. Discussion and possible approval of Pay Request #2, #3, and #4 in the amounts of \$152,694.43, \$9,171.01 and \$18,629.79 respectively, to Tatum Excavating Company, Inc. for the airport taxiway and taxilane extension project construction from the grant fund.
24. Discussion and possible approval of pay request #2, #3 and #4 to Tatum Excavating Company, Inc. in the amounts of \$21,926.18, \$566.39 and \$1,474.88 respectively, for the airport taxiway and taxilane extension project construction alternative 2 from the grant fund.
25. Discussion and possible approval for the street department to purchase a bucket truck with Community Improvement Special Tax Funds.
26. Discussion and possible approval to renew with Risk Management for auto and property insurance at the fire department for 2018-2019.
27. Discussion and possible approval for the fire department to purchase equipment for Engine 50 with County Tax Funds for an approximate amount of \$5,900.
28. Discussion and possible approval of cost for the demolition and removal of the two dilapidated mobile homes at #2 and #6 Vaughn Drive in the amount of \$3,500.
29. Discussion and possible approval of tree removal work in the clear zone at the airport.
30. Discussion and possible approval to pay KSA for professional services on the airport taxiway and taxilane extension project in the amount of \$1,920 from the grant fund.
31. Discussion and possible action about the ordinance regarding burning in city limits. Request by Councilman Roy Jones.
32. Discussion and/or new business; new business not foreseen at time agenda was posted.
33. Adjournment.

Posted this 14<sup>th</sup> day of December, 2018 at 4:00PM by Amanda Williamson, City Clerk

Amended this 17<sup>th</sup> day of December, 2018 at 3:00PM by Amanda Williamson, City Clerk