

The Members of the Broken Bow City Council will meet in a regular meeting on August 20, 2019 at 4:30 p.m. in the City Hall Council Chambers located at 210 N Broadway St.

AGENDA

1. The meeting called to order.
2. Invocation.
3. Roll call.

Consent Agenda:

4. The approval of the minutes from the July 16, 2019 regular meeting.
5. The approval of the estimated gross payroll plus expenses for August 2019 in the amount of \$184,079.70 and for the Nutrition Center \$6,587.83.
6. The approval of the claims paid for July 2019 for the General Government in the amount of \$336,343.60, Grant Fund \$18,854.53 Community Improvement Tax Fund \$25,599.88 and for the Nutrition Center \$7,731.01.

Regular Agenda:

7. Administrative Report:
 - Richard Wiggins reporting on activity of the Broken Bow Police Department.
 - James Denison reporting on activity of the Broken Bow Public Works Authority.
8. Discussion and possible approval to renew with Simplan for medical, dental, vision and life insurance for 2019-2020.
9. Agenda Request and possible action from Jay Mauck with Sunview Construction LLC requesting sewer and water services for the construction of single family homes on the land located adjacent to the city limits North of Hwy 3 and West of West circle Rd. Sunview Construction, LLC will be responsible for the construction of the public utility lines but occupants of the homes will be charged the standard out-town utility service rates.
10. Rezoning appeal from Mr. William Wood regarding the property on west circle drive and possible approval of Ordinance No. 411, an ordinance rezoning the following property on West Circle Drive from R1-A to R1-B.
Legal Description: Part of the North Half of the Southwest Quarter of Section 13, Township 6 South, Range 24 East, of the Indian Base and Meridian, McCurtain County, Oklahoma, being more particularly described as follows: Beginning at

the Northeast Corner of the North Half of the Southwest Quarter; thence South 01°45'02" East 584.87 feet along the East line of the North Half of the Southwest Quarter; thence South 88°21'22" West 883.56 feet; thence North 01°45'01" West 580.92 feet to the North line of the North Half of the Southwest Quarter; thence North 88°06'01" East 883.56 feet to the Point of Beginning.

11. Discussion and possible approval to declare Ordinance No 411 an emergency and taking effect immediately.
12. Public Hearing on the proposed annexation of the following described real property: All that part of the SE1/4 of the NE1/4 of the SE1/4 of Section 12, Township 6 South, Range 24 East of the Indian Base and Meridian, described as follows: Begin at a point 1320 feet North and 65 feet West of the Southeast corner of said Section 12, at a point on the West Right-of-Way of U.S. Highway #259; thence North 417.5 feet; thence West 313.1 feet, thence South 417.5 feet,; thence East 313.1 feet to the point of beginning.
13. Discussion and possible approval of Ordinance No. 409, annexation of the property mentioned in item number 12.
14. Discussion and possible approval to declare Ordinance No. 409 an emergency and taking effect immediately.
15. Discussion and possible approval of amendments to Ordinance No. 405, an ordinance regarding the specific use permit to correct discrepancies between in the initial ordinance passed in December 2018 previous amendment passed March 2019.
16. Discussion and possible approval to declare the amendment to Ordinance No. 405 an emergency and taking effect immediately.
17. Discussion and possible approval to renew or terminate contract with Buxton for retail recruitment and visitor insight solutions.
18. Discussion and possible approval to sign a contract with Retail Strategies for retail recruitment and visitor insight solutions.
19. Discussion and possible approval to pave Rector Johnson Drive for Broken Bow Schools.
20. Discussion and possible approval to purchase and install signs recognizing Broken Bow resident Clay Smith for his accomplishments as a World Champion Team Roper in the National Finals Rodeo.

21. Discussion and possible for the Fire Department to hold a fundraiser for MDA (Muscular Dystrophy Association) on August 31, 2019 from 8am to 12pm at the main intersection of Highway 259 and Highways 3 & 70.
22. Discussion and possible approval to repair Engine 53 at the Fire Department with Community Improvement Special Tax Funds for an estimated cost of \$3,000.
23. Discussion and possible approval to adopt the 2018 ICC International Fire Code to include the 2018 building code, commercial mechanical code, commercial fuel gas code, commercial plumbing code, commercial energy code, commercial wildland-urban interface and commercial existing building code and the 2017 commercial electric code.
24. Discussion regarding the updated Policy & Procedure Manual for the police department.
25. Discussion and possible approval of the pay request for Crist Engineers to the Oklahoma Department of Transportation for the Water Line Relocation State Highway 3 project in the amount of \$3,807.50 from the grant fund.
26. Discussion and possible approval of the pay request for Crist Engineers to the Oklahoma Department of Transportation for the Sewer Line Relocation State Highway 3 project in the amount of \$718.50 from the grant fund.
27. Discussion and possible of Pay Request #5 Final to W Brown Enterprises, Inc for construction on the Oklahoma Department of Transportation Valliant Water Line Relocation project in the amount of \$40,509.78.
28. Discussion and possible approval to have a check valve replaced on the sprinkler system at the Broken Bow Public Library using Community Improvement Special Tax Funds in an approximate amount of \$1,855.72
29. Discussion and possible approval of Change Order #1 from 76 Construction on the Police Department Façade Project in the amount of \$11,280.
30. Discussion and possible approval of Change Order #2 from 76 Construction on the Police Department Façade Project in the amount of \$900.
31. Discussion and possible approval of Pay Request #1 to 76 Construction for the Police Department Façade Project in the amount of \$22,635.
32. Discussion and possible approval of Pay Request #2 to 76 Construction for the Police Department Façade Project in the amount of \$40,095.

33. Discussion and possible approval to accept the dedication from Victory Life Church of the road that extends from the South Park Shopping Center Parking Lot to James Butler Drive.
34. Discussion and possible approval to pave the road from the South Park Shopping Center Parking Lot to James Butler Drive.
35. Discussion and possible approval to accept/award the bid(s) for asphaltting approximately 26 blocks of city streets.
36. Discussion and possible approval to fence the front of the Broken Bow Youth Complex.
37. Discussion and possible approval to accept/award the bid(s) on a 1975 Red International dump truck from the Street Department.
38. Discussion and possible approval to cast one vote for a Trustee to the Oklahoma Municipal Retirement Fund Board of Trustees.
39. Discussion and possible approval of Resolution 2019-05, a resolution to participate in the Oklahoma Municipal Assurance Group Recognition Program.
40. Discussion and possible approval of Ordinance No. 410, an ordinance amending codes regarding mowing and cleaning of property.
41. Discussion and possible approval to declare Ordinance No. 410 an emergency and taking effect immediately.
42. Discussion and possible approval to pay Hall Estill for professional services related to the Hochatown Annexation in the amount of \$8,550.18.
43. Discussion and possible approval to use Community Improvement Special Tax Funds to have the Senior Citizens Center power washed for an approximate cost of \$1,600.
44. Discussion and possible approval to terminate the agreement with Little Irish Lawn Care for mowing services due to lack of performance.
45. Tabled Item from the July 16, 2019 meeting: Abatement hearing on a junk vehicle located at 100 Lincoln St. Legal Description: Lot 12, Block 3, Original Broken Bow. Possible action based on the hearing, possible abatement order, including having the vehicle removed from the property.
46. Condemnation hearing on the burned structure located on property at 606 East Choctaw Street. Legal description; ; Section 19-T6-R25 McCurtain County Oklahoma. Begin 455' North and 315' East of the SW corner of the South Half of

the SWNE; thence North 315' thence East 105' thence South 315' thence West 105' to the POB. Possible action includes a condemnation order and the fixing of dates for removal of the structure.

47. Abatement hearing on property located at 606 East Choctaw Street. For the overgrowth of high grass, weeds, excessive brush and trash. Legal description; Section 19-T6-R25 McCurtain County Oklahoma. Begin 455' North and 315' East of the SW corner of the South Half of the SWNE; thence North 315' thence East 105' thence South 315' thence West 105' to the POB. Possible actions based on the hearing, possible abatement order and have the property cleaned and mowed.
48. Discussion and possible approval of cost for the demolition of the condemned structure that was located at 100 N Bock Street in the amount of \$4,500.
49. Discussion and/or new business; new business not foreseen at time agenda was posted.
50. Adjournment.

Posted this 16th day of August, 2019 at 4:00PM by Amanda Williamson, City Clerk