

The Members of the Broken Bow City Council will meet in a regular meeting on September 21, 2021 at 4:30 p.m. in the City Hall Council Chambers located at 210 N Broadway St.

## **AGENDA**

1. **The meeting called to order.**  
Honorable Sean Huffman administer the oath of office to Councilwoman Sue Norrid for Ward 2
2. **Invocation.**
3. **Roll call.**
4. **Consent Agenda:**
  - A. The approval of the minutes from the August 17, 2021 regular meeting.
  - B. The approval of the minutes from the August 24, 2021 special meeting.
  - C. The approval of the estimated gross payroll plus expenses for September 2021 in the amount of \$146,725.86 and for the Nutrition Center \$5,708.56.
  - D. The approval of the claims paid for August 2021 for the General Government in the amount of \$186,373.62, Grant Fund \$0.00, Community Improvement Tax Fund \$14,995.82 and for the Nutrition Center \$4,360.61.
  - E. Approval to pay Crist Engineers \$20,951.92 for professional and engineering services on the Oklahoma Department of Transportation Water line and Sewer line relocation projects.
  - F. Approval of Pay Request #2 in the amount of \$13,274.14 to Superior Excavating for the State Highway 3 Sewer Line Relocation.
  - G. Approval of change order #1 in the amount of \$51,099.95 for the SH-3 Sewer Line Relocation from Superior Excavating.
  - H. Approval of Pay Request #3 to 76 Construction, INC in the amount of \$192,938.86 for OKA Park Addition Phase 2, and approve change order #1-6
  - I. Approval of Payment No. 2 to Kampco Inc. for the State Highway 3 Water line relocation in the amount of \$180,661.33.
- **Regular Agenda:**
5. **Administrative Report:**
  - Donna Riley reporting on activity of the Senior Citizen Center.
  - Jerry Snider reporting on activity for the Broken Bow Landfill department.
6. **Agenda Request:** Stand by me motivational leaders. 105 Sequoyah lane Broken Bow. Request for bathrooms to be remodeled at the East Side Park for outside activities and practices with Stand By Me Youth Track. Possible outside water source

7. Discussion and possible approval to renew with Simplan for medical, dental, vision and life insurance for 2021-2022 and increase rates 3% to employee and employer.
8. Proposed executive session for the following purposes, as authorized by 25 O.S. §307(C) (11), the Executive Session will discuss matters pertaining to economic development.”

**A. Discussion regarding potential Economic Development in Broken Bow.**

- B. Vote to convene in executive session.
- C. Vote to acknowledge return to open session.
- D. Chairman’s statement of executive session minutes.
- E. Possible action regarding matters discussed in executive session.

9. Discussion and possible approval/denial of the application for the specific use permit for medical marijuana processing license located at 1796 N US Hwy 259.
10. Discussion and possible approval to add the city clerk Kristy Lansdell as a signer to the City of Broken Bow Travel Account on First Bank and have travel card designated specifically for the city clerk Kristy Lansdell and to be a authorized signer for all bank accounts and CD’s.
11. Discussion and possible approval to pay off the note with FirstBank for the KME Flex Commercial Pumper Truck for the fire department in the amount of \$73,757.20 using Community Improvement Special Tax Funds.
12. Discussion and possible approval for the purchase of Jail locks in the amount of \$3,192.75 and approval to purchase the fire alarm system in the amount of \$36,902.00 using Community Improvement Special Tax Funds for the Jail upgrades.
13. Discussion and possible approval for a City Manager monthly car allowance.
14. Discussion and possible approval to apply and accept the American Rescue Plan Act (ARPA) funds in the estimated amount of \$713,466.98 and award terms conditions agreement, and assurances of compliance with Title VI of the civil rights act of 1964.
15. Discussion and/or new business; new business not foreseen at time agenda was posted.

**16. Adjournment.**

Posted this 17<sup>th</sup> day of September, 2021 at 4:00PM by Kristy Lansdell, City Clerk

Amended this 20<sup>th</sup> day of September, 2021 at 4:24 PM by Kristy Lansdell, City Clerk