

The Members of the Broken Bow City Council will meet in a special meeting on June 25th, 2024 at 4:30 p.m., in the Broken Bow City Hall Council Chambers located at 210 N Broadway St Broken Bow Oklahoma.

AGENDA

1. **The meeting called to order.**
2. **Flag Salute.**
3. **Invocation.**
4. **Roll call.**
5. **Consent Agenda:**
 - A. The approval of the minutes from the May 21, 2024 regular meeting.
 - B. The approval of the estimated gross payroll plus expenses for June 2024 in the amount of \$304,816.22 and for the Nutrition Center \$9,549.27.
 - C. The approval of the claims paid for May 2024 for the General Government in the amount of \$285,829.01 Grant Fund \$6,939.00 Community Improvement Tax Fund \$135,479.88 and for the Nutrition Center \$3,145.77.
 - D. The approval to renew contract with OMAG (Oklahoma Municipal Assurance Group) Property Policy effective July 1, 2024 in the amount of \$176,492.00 and to pay our local agent \$15,884.28.
 - E. The approval to for Scott Brumley to serve as Commissioner to the Broken Bow Housing Authority Board, effective July5, 2024 and appoint Dana Jarvis to take the place of Bridget Olson effective July 5, 2024.
 - F. The approval of invoice No. 025-466786 for Tyler Technologies contract agreement for 2024-2025 year in the estimated amount of \$46,320.57.
 - G. The approval to finance the new ladder truck with FirstBank at 4.99% for 60 months with payments in the amount of \$8,490.61. (lowest bidder)
 - H. Approval to purchase Christmas Lights and a skateable synthetic ice-skating rink totaling up to the \$50,000.00 out of the grant fund. Grant received from McCurtain County Tourism Board.
 - I. The approval to pay Parkhill for Construction Phase Services and Construction Materials Testing and Review in the estimated amount of \$12,000.00.
 - J. The approval to surplus 2015 Ford Explorer 1FM5K8AR3FGC26802 from Broken Bow Police Dept and either donate to Fire Dept for training or take to scrap yard.
 - K. The approval to accept bid contract for Code Enforcement city clean up.
 - L. The approval to allow baked-goods at the farmer's market.
 - M. The approval to raise City Managers spending limit from \$10,000.00 to \$25,000.00.
 - N. The approval to contract with Big Time Bill Boards for the Northbound LED Billboard in the estimated amount of \$10,000.00
 - O. Approval to pay Phil Long for Ford Utility interceptor for the Broken Bow Police Dept. in the estimated amount of \$47,710.00 (amended)

- P. Approval to pay Phil Long for 2024 Ford F-150 Police Responder for the Broken Bow Police Dept in the estimated amount of \$53,440.00 (amended)
- Q. Approval to pay Phil Long for 2024 Ford Utility SSV Expedition for the Broken Bow Police Dept in the estimated amount of \$57,370.00 (amended)

Department Head Reports

Donna Riley will give an update on the Broken Bow Nutrition Center
Makynlee Young will give an update on the Broken Bow City Parks and cemetery.

6. **Regular Agenda:**
7. **Discussion and possible approval of newly appointed City Clerk/Treasurer Kristina Warta the ability to sign all bank documents and a travel card.**
8. **Discussion and possible approval for the QT Pod's contract for the Broken Bow airport's credit card machine and to purchase aviation fuel.**
9. **Discussion and possible approval for the memorandum of understanding between Southeastern Oklahoma State University (McCurtain County Small Business Development Consortium) and the City / Economic Development Authority.**
10. **Discussion and possible approval to appoint Kristina Warta as the Approved Authorized Agent for OKMRF (Oklahoma Municipal Retirement Fund).**
11. **Discussion and/or new business; new business not foreseen at time agenda was posted.**
12. **Adjournment.**

Posted this 21st day of June, 2024 at 4:00PM by Kristina Warta, City Clerk

Chairman 